

**M.S.A.D. #72**

**USE OF FACILITIES CHARGES**

GROUPS	LABOR CHARGE		UTILITIES FEE		SPACE FEE
	Regular Hours	Off-hours	Regular Hours	Off-hours	
School Sponsored / Connected	NO	NO	NO	NO	NO
Non-Profit Child-Centered	NO	NO	NO	NO	NO
Non-Profit Community	NO	YES*	NO	YES*	NO**
For Profit	N/A	YES	N/A	YES	YES

\* If district staffing is required

\*\* Non-profit groups with functions including a for-profit group will be subject to charges.

**FEE SCHEDULE**

	Classroom / Corridor	Gymnasium / Cafetorium	Multi-Space	Kitchen
Utilities Fee - Per Hour	\$0.50	\$2.00	\$175 + Labor Charge	\$2.00
Space Fee - Per hour	\$7.50	\$15.00		\$7.50
Maximum Charge	\$25.00	\$60.00		\$30.00

Labor Charge: Based on actual personnel cost plus benefit not to exceed \$30/hr.

For any "YES" fee, the Facilities Director will determine the facility use cost based on the above schedule.

**ESTIMATE:**

Space Fee: \_\_\_\_\_

Utility Fee: \_\_\_\_\_

Food Service Staff Fee: \_\_\_\_\_

Custodial Staff Fee: \_\_\_\_\_

Total Estimate: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Facility Director Signature

\_\_\_\_\_  
Date

Invoice Final  
Charge : \_\_\_\_\_

Copy to Requestor

Copy to Business Manager

Final to Business Manager for Invoicing