

MSAD #72 District Wide Parental Involvement

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PART I. GENERAL EXPECTATIONS

The MSAD #72 agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) *that parents play an integral role in assisting their child's learning;*
 - (B) *that parents are encouraged to be actively involved in their child's education at school;*
 - (C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - (D) *the carrying out of other activities, such as those described in section 1118 of the ESEA.*
- The school district will inform parents and parental organizations of the purpose and existence of the Maine Parental Information and Resource Center.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The MSAD #72 will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
<p>Review the current policy with parents at a PTA meeting and revise as needed. Feedback was also sought from parents in the development of the policy.</p>	<p>Principal and representative staff members</p>	<p>August/ September</p>	<p>Parents were contacted and asked for their input on the drafts of the policies. Parents will be notified of the PTA meeting where the policy will be reviewed. A copy of the current policy will be in the student handbook and on the district website. Parents will be asked to provide any feedback through the form they sign acknowledging they have read the handbook. Any feedback will be discussed at the PTA meeting. The policy will also be reviewed at a School Board meeting.</p>

2. The MSAD #72 will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. Individual assessment results will be sent home to parents.	1. classroom teachers	Reports will be sent home at the trimester following when NECAPS and NWEA results are available.	1. These reports will be sent with report cards.
2. The link for school report cards will be on the district website. Parents will be notified in the school newsletter of the availability of the school report card and may request a hard copy.	1. principal	When reports are available	<ol style="list-style-type: none"> 1. link on district website will be added by September 2. When NECAP results are available, an item will appear in school newsletter

3. The MSAD #72 will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. Joint planning will be done with staff, PTA and PKA to develop parental involvement program.	1. school staff, PKA coordinators, and PTA president.	1. throughout the school year.	1. A Fall meeting to plan a timeline of activities will occur Maine Parent Resource Center will be used as long as it is available.

4. The MSAD #72 will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under Head Start and Pequawket Kids Association (21st century grant afterschool program).

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. Meet with Headstart coordinator twice a year.	1. administrative team and Headstart coordinator	Fall and Spring	1. Meeting
2. Joint planning will be done with staff, PTA and PKA to develop parental involvement program.	1. school staff, PKA coordinators, and PTA president.	1. throughout the school year.	1. A Fall meeting to plan a timeline of activities will occur Maine Parent Resource Center will be used as long as it is available.

5. The MSAD #72 will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. Feedback from participants following an event will be gathered	The coordinator of the event	At the end of each event	Feedback collected at the end of the event and analyzed at the next meeting
2. A survey will be sent at the end of the year asking for written feedback about events, including barriers to participation.	Principal	May	Survey will be sent home with newsletters and some direct communication will be done with parents in targeted groups.

6. The MSAD #72 will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
- the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. Meetings to explain the new reporting systems based on standards	1. School staff	Throughout the school year	1. Open House 2. Parent teacher conferences 3. Literacy Nights
2. Grade level pamphlets outlining standards and work samples specific to a grade level will be made available	1. District leadership team	September	1. Distributed at Open House or sent home with school newsletter.

- B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. Parents will be provided information about Family Literacy Opportunities	1. Family Literacy Coordinator and school staff.	1. ongoing	1. Family Literacy Coordinator will attend K literacy night in the Fall and School Literacy night in the Spring. Link is also available on school website.
2. Parent Resource area is available in each school hallway.	PTA and school staff	1. ongoing	Updated materials will be added as they become available or requested by parents
3. PKA Family Education nights	PKA staff	1. monthly	1. Focus areas for parent education will be done each month, at times coordinated with PTA activities.

- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. weekly newsletters	1. school staff	weekly	Staff submits items to school secretary for inclusion in newsletter
2. school and teacher websites	1. school staff	ongoing	PTA/PKA and teachers update website regularly
3. parent conferences	1. parents and staff	Fall and as needed	Conferences set up at mutually convenient items
4. teacher communication folders, email, phone calls	Parents and teachers	ongoing	Parents and teachers determine a mutually convenient method of communication.

- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. Early Childhood Committee will continue to gather data about preschool students in our district and coordinate with Headstart when feasible	1. Early Childhood Committee	1. ongoing	1. books and activity pamphlets will be sent to all three and four year olds three times a year 2. three preschool visits at each school will be done at each school 3. A Kindergarten parent info. night will occur in June.
Parent Resource area is available in each school hallway.	PTA and school staff	1. ongoing	Updated materials will be added as they become available or requested by parents

- E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Activity/Task (What will be done)	Staff Responsible (Who will be doing it)	Timeline (When it will be done)	Steps (How it will be done)
1. weekly newsletters	1. school staff	weekly	Staff submits items to school secretary for inclusion in newsletter
2. school and teacher websites	1. school staff	ongoing	PTA/PKA and teachers update website regularly
3. parent conferences	1. parents and staff	Fall and as needed	Conferences set up at mutually convenient items

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The District wide Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

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PART IV. ADOPTION

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by attached feedback from parents.

This policy was adopted by the MSAD #72 in August 2011 and will be in effect for the period of one year. The school district will distribute this policy to all parents of participating Title I, Part A children in September.