

**MSAD #72 Board of Directors
Wednesday, October 14, 2015
Meeting Minutes
Molly Ockett Middle School
7:00 PM**

Call to Order: Bob Steller called the meeting to order at 7:00 and declared a quorum.

Members Present:

Burk, Christopher
Card, Linda*
Cummings, Laura
Dondero, Mitchell
LeBlanc, Sharon*
Lyman, Kathleen*
Mattei, Chris
Myrback, Louise
Ontengco, Julie

Schasel, Dean
Shorey, Kathiann
Snow, Norma
Spooner, Ed
Steller, Bob
Struven, Marie
Trumbull, Anne
Weston, Laurie
Williams, Jane*

Administrators

Emily Kirkpatrick
Rhonda Poliquin
Terri Mahanor
Pat Menzel
Jay Robinson
Mark Schrader
Rick Wohlenberg

Members not Present:

Fisher, Sharon*
Jones, Jack (Excused)
McGrath, Denise* (Excused)

Agenda:

1. Public Discussion (15-Minute):
None

2. Approval of Minutes from August 19, 2015 Meeting:
A motion was made to approve the minutes of the August 19, 2015 Board meeting.

Motion: Norma Snow

Second: Laurie Weston

Passed
All in favor

3. Communications:

- Letter of Resignation

Jay shared a letter of resignation from Justine Crockwell, Special Education Teacher at New Suncook School.

A motion was made to accept the resignation of Justine Crockwell with regret.

Motion: Norma Snow

Second: Kathiann Shorey

Passed
All in favor

4. Committee Reports:

Finance: Laurie Weston reported that the committee met on September 22nd. Jay had handed out information regarding the new Building Project finances and the financial impact on the District. Given that several of our Towns will pay a disproportionate share of the bond payments, we are assuring that anything included in the project budget is a "need" and not a want. The committee also discussed the two new dishwashers that have been installed.

Curriculum: Jane Williams reported that the committee met and discussed parents' concerns regarding the curriculum. They are in the process of creating an overview of the curriculum and posting it to the District web-site. They will start with the Math Curriculum, followed by Social Studies, Science and Language Arts. Committee members continue to visit classrooms to look at the English Language Arts programs. They also discussed interviews that were held last year with students to get their perceptions of reading programming.

Transportation: Marie Struven reported that the committee met on September 28th and discussed fuel costs for buses and vans, Special Education transportation and the number of field trips and sports trips going out. They also met this evening to work on general specifications to put out to bid for the upcoming transportation contract.

Facilities: No Report

Policy: Norma Snow reported that the committee had met and continued to review policies. The Board will be voting on some later in tonight's meeting.

Special Education: Sharon LeBlanc reported that the committee met this evening and reviewed numbers of students being serviced and the different programs that are in place for Special Education.

Personnel: Norma Snow reported that the committee met in September to discuss Facilities position. Rick Wohlenberg was hired as the Director of Facilities.

5. Administrative Reports:

Assessment Calendar/Time Spent Testing

Rhonda Poliquin: Rhonda handed out an informational piece on the testing that is done each year (See attached) These are assessments done by all teachers at each grade level, not individual class assessments. Star testing is done 3 times a year for grades 2-8. The MEA science test for 5th and 8th grade is done once a year. There are end-of-year district reading/writing assessments done. Currently the State assessment test has not been selected. A request was made for a shorter test at the state level; however the Department of Ed has yet to select a test to replace the Smarter Balance test that was used last year.

Kathiann Shorey: What is a pre and a post test? There seems to be a lot of testing.

Rhonda: A pre-test can be done prior to beginning a new unit in any subject matter. Post tests are done at end of unit. Both are used to determine what students know and what they have learned. Often evaluating what a student knows/needs to learn can be done via observations and written work. It doesn't always involve testing.

6. Superintendent's Report:
None

7. New Business:

- Bond Anticipation Notes

Jay shared that the Board needs to vote upon the issuance of the Bond Anticipation notes for the building project. The bid on the Bond was sent out to three banks and was awarded to Bangor Savings Bank. The rate is .73% and the amount \$3,300,000.

Motion: I move that the vote, entitled "Vote to Authorize Issuance of Bond Anticipation Notes in the Amount of \$3, 300, 000," be approved in the form presented to this meeting and that the Secretary file an attested copy of said vote with the minutes of this meeting.

Motion: Norma Snow

Second: Marie Struven

Passed
All in favor

- Policies for First Read

BB: Board of Directors Legal Status
BDEH: Public Participation at Board Meetings
IHBGA: Home Schooling Participation
JL: Student Wellness

A motion was made to accept the above policies for First Read.

Motion: Norma Snow

Second: Marie Struven

Passed
All in favor

- Policies for Review

ICA: School Calendar
IHBEA: Limited English Proficient Students
IHBGA-R: Home Schooling Participation Regulations
IHBGA-E: Home Schooling Participation Form

A motion was made to accept the above policies for Review.

Motion: Norma Snow

Second: Jane Williams

Passed
All in favor

8. Unfinished Business:

Early Release Day Change (March 9th to March 7th)

Jay shared with the Board that he would like to move the Early Release Day scheduled for Wednesday, March 9th, to Monday, March 7th, so that Staff could participate in a Professional Development session.

Rhonda: Over the summer several teachers worked with staff from The Momentous Institute to learn about brain development in students and to discuss strategies to use with students who are dealing with stress. We have the opportunity to have staff from The Momentous Institute come and do a workshop for all staff. Since they are traveling quite a distance and will be in our area, the Monday, March 7th date is when they can accommodate presenting a workshop for our staff. This is why Jay is requesting the date change for the Early Release Day. The Board agreed to the date change.

(Informational Handout for Momentous Institute attached)

9. Personnel Action:

None

10. Public Discussion: (15 Minutes)

Note: Discussions/questions should pertain to items discussed at this meeting.

None

11. Agenda Planning/Adjournment:

Next Meeting: November 4, 2015

A motion was made to adjourn the meeting.

Motion: Ed Spooner

Second: Norma Snow

Passed

All in favor

Meeting adjourned at 7:25PM

Respectfully submitted,



Heather Sheehan
Recording Secretary

October 14, 2015

Motion: I move that the vote, entitled "Vote to Authorize Issuance of Bond Anticipation Notes in the Amount of \$3,300,000," be approved in the form presented to this meeting and that the Secretary file an attested copy of said vote with the minutes of this meeting.

**VOTE TO AUTHORIZE ISSUANCE OF BOND ANTICIPATION NOTES IN THE
AMOUNT OF \$3,300,000**

- 1: That the offer of Bangor Savings Bank to purchase bond anticipation notes of Maine School Administrative District No. 72 in the original principal amount of Three Million Three Hundred Thousand Dollars (\$3,300,000.00) with an interest rate per annum on the outstanding principal amount thereof equal to .73 %, be and the same hereby is accepted and approved.
- 2: That the School Board of Maine School Administrative District No. 72 hereby authorizes a borrowing in the amount of Three Million Three Hundred Thousand Dollars (\$3,300,000.00) from Bangor Savings Bank on behalf of the District, with interest on the principal amount thereof at a rate of .73 % per annum, principal and interest to be paid at maturity on June 1, 2016, which borrowing is for the purpose of (i) replacing the Snow School in Fryeburg with a new grade K-5 school addition to be constructed and equipped on the site of the Molly Ockett Middle School in Fryeburg, (ii) renovating the existing Molly Ockett Middle School building and site, and (iii) acquiring easements or other real estate interests that may be required, if any, for the development of the site.
- 3: That under and pursuant to the provisions of Title 20-A M.R.S. Sections 1490 and 1501, the Chairperson of the School Board and the Treasurer of the District be and they are hereby authorized to borrow from Bangor Savings Bank in the name and on behalf of the District the sum of up to Three Million Three Hundred Thousand Dollars (\$3,300,000.00) at the per annum interest rate of .73 %, and that the Chairperson of the School Board and the Treasurer be and they are hereby authorized to issue general obligation securities of Maine School Administrative District No. 72 in an aggregate principal amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000.00) which securities are for the purpose of financing costs of (i) replacing the Snow School in Fryeburg with a new grade K-5 school addition to be constructed and equipped on the site of the Molly Ockett Middle School in Fryeburg, (ii) renovating the existing Molly Ockett Middle School building and site, and (iii) acquiring easements or other real estate interests that may be required, if any, for the development of the site; and to execute and deliver a note or notes under the seal of the District attested by the Secretary, dated on or about October 28, 2015, in such form as the Chairperson of the School Board and the Treasurer may approve; and that the appropriate officials of the District be and hereby are authorized to execute and deliver on behalf of the District such other documents and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used in any manner which would cause the notes to be "private

activity bonds” or “arbitrage bonds” within the meaning of Sections 141 and 148 of the Internal Revenue Code of 1986, as amended (the “Code”); and that the bond anticipation notes issued pursuant hereto be designated as a qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Chairperson of the School Board and the Treasurer be and they are hereby authorized to covenant on behalf of the District to file any information report and pay any rebate due to the United States in connection with the issuance of said notes, to take all other lawful actions necessary to insure the interest on the notes will be excluded from the gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.

A true copy, attest:

A handwritten signature in black ink, appearing to be 'Jay Robinson', is written over a horizontal line. The signature is stylized and includes a large initial 'J'.

Jay Robinson, Secretary

Note: File attested copy with minutes of meeting

MSAD #72 District Assessment Calendar 2015-16

Month	Assessment	Comments
September	<p>STAR testing window grades 2-8 9/9 - 9/18 (ELA, Math) (30-45 min. each)</p> <p>Literacy specialists will do the observation survey on all grade 1 students PA assessment as needed (60 minutes- individually)</p>	<p>Mid-Module and end of module math assessments will be given as grade level modules are completed.</p> <p>Math District common assessments are given as soon as students are ready to demonstrate mastery of standards addressed on the assessment.</p>
October		
November		
December		
January	<p>STAR testing window grades 2-8 1/11 to 1/22 (ELA, Math) (30-45 min. each)</p>	
February		
March		
April		
May	<p>STAR testing window grades 2-8 5/9-5/19 (ELA, Math) (30-45 minutes each) MEA Science in grades 5 and grade 8 - 5/9 to 5/20 (2-3 hours)</p>	
June	<p>End of year district reading/writing assessments grades 1-8 (1-2 hours)</p> <p>Pre-tests for next years' math module 1 - K-7. (30 minutes)</p>	<p>Scores entered by school into the google spreadsheet labeled 2016 EOY reading assessments</p> <p>Math profile sheets for each student will be completed with one copy in cumulative file and one copy to building administrator.</p>

Momentous Institute Workshops

What do we know for sure? That social emotional health is strong predictor of long term success. Professional development sessions in using The Momentous Institute model for developing Social Emotional Health explore brain development and its relevance to learning and social emotional health. Strategies for creating brain-friendly environments, experiences and interactions are shared during the sessions.



For more information, visit their website at <http://www.momentousinstitute.org/about>.