

**MSAD #72 Board of Directors
Wednesday - December 14, 2016
Meeting Agenda
Molly Ockett Middle School
7:00 PM**

Call to Order: Norma Snow called the meeting to order at 7:00 and declared a quorum.

Members Present:

Brain, Judy
Burk, Christopher
Card, Linda
Cummings, Laura
Jones, Jack
LeBlanc, Sharon*
Lyman, Kathleen*
Mattei, Chris

Ontengco, Julie
Schasel, Dean
Shorey, Kathiann
Snow, Norma
Spooner, Ed
Struven, Marie
Weston, Laurie
Williams, Jane*

Administrators

Emily Kirkpatrick
Terri Mahanor
Pat Menzel
Rhonda Poliquin
Jay Robinson
Mark Schrader
Rick Wohlenberg

Members not Present:

Fisher, Sharon*
Dondero, Mitchell (Excused)

Steller, Bob (Excused)

Agenda:

1. Public Discussion (15-Minute):
None

2. Approval of Minutes from November 9, 2016 Meeting:

A motion was made to approve the minutes from the November 9, 2016 meeting.

Motion: Laurie Weston

Second: Jack Jones

Passed

All in Favor

3. Communications:

None

4. Committee Reports:

Finance: Laurie Weston reported that the committee met yesterday with Jay and Sue Frost. The auditor, Bill Hall, reviewed the FY16 audit; Jay reviewed the Bangor Savings and Norway Savings bank proposals; the committee discussed the FY18 budget prep.

Curriculum: Jane Williams reported that the committee had met since the last Board meeting and reviewed pre/post scores for narrative writing for K-5 students. All grade levels showed progress. The committee also discussed budgetary needs for FY18.

Transportation: No report

Facilities: Jack Jones reported that the committee had not met but that he and Rick Wohlenberg had reviewed the status of the Brownfield Denmark School boiler and New Suncook School paving. He hoped to have proposals for both projects for the next Board meeting.

Policy: Kathiann Shorey reported that the committee met tonight and continued reviewing "J" policies. She also gave a review of the changes in the policies to be voted on for First Read tonight. These changes had been sent to the Board prior to tonight's meeting.

Special Education: No Report

Personnel: Linda Card reported that the committee met tonight and discussed the nomination for guidance counselor at both C.A. Snow and Brownfield Denmark Schools. The nomination will be put forth later in tonight's meeting.

5. Administrative Reports

None

6. Superintendent Report

● **Fryeburg Academy Contract:**

Jay reported that the Governing Body (MSAD 72 Board of Directors) must Vote by July 1, 2017, on whether it "wishes to enter into a new successor contract." The Personnel Committee must come up with an Ad Hoc committee of 5 people which will include the Board Chair. If any Board member has an interest in being on the Ad Hoc committee the work would start in earnest in the Fall of 2017.

7. New Business

● **Election of Superintendent for 2017-2018: Specific Feedback Should Be Discussed in Executive Session per 1 M.R.S.A. § 405 (6)(A)**

This is an action that the Board needs to do annually and a report needs to be filed with the state regarding superintendent election.

A motion was made to elect Jay Robinson as Superintendent of Schools for the 2017-2018 school year.

Motion: Laurie Weston

Second: Kathiann Shorey

Passed
All in favor

- Policies for Second Read
 - JJ: Student Activities (Co-Curricular & Extra-Curricular)
 - JJID-E: Sports Participant Permission
 - JKAA: Use of Physical Restraint and Seclusion
 - JKAA-R: Procedures on Physical Restraint and Seclusion

A motion was made to approve the policies listed above for Second Read.

Motion: Jane Williams Second: Julie Ontengco Passed
All in Favor

- Policies for First Read
 - JEA: Compulsory Attendance
 - JEAA: Student Attendance/Student Absences and Tardiness
 - JFABD: Admission of Homeless Students
 - JFB: Out-of-District Placements
 - JFC: Dropout Prevention/Student Withdrawal from School
 - JFCK: Student Use of Cellular Phones and Other Electronic Devices

A motion was made to approve the policies listed above for First Read.

Motion: Kathiann Shorey Second: Julie Ontengco Passed
All in Favor

8. Unfinished Business
None

9. Personnel

- Nomination of Guidance Counselor

A motion was made to approve the nomination of Brandi Spofford for Guidance Counselor at both C.A Snow and Brownfield Denmark School.

Motion: Laurie Weston Second: Chris Mattei Passed
10 in favor/4 opposed

10. Public Discussion: (15 Minutes)
Note: Discussions/questions should pertain to items discussed at this meeting.
None

11. Agenda Planning/Adjournment:
Next Meeting: January 11, 2017

A motion was made to adjourn the meeting.


Motion: Jane Williams

Second: Laurie Weston

Passed
All in Favor

The meeting adjourned at 7:25

Respectfully Submitted,



Heather Sheehan
Recording Secretary

STUDENT ACTIVITIES
(COCURRICULAR AND EXTRACURRICULAR)

Student activities are an important part of the total school curriculum. Student activities including athletics, clubs, and organizations provide opportunities for students to explore areas of interest and skill as well as opportunities to learn teamwork, sportsmanship, discipline, leadership, pride, and fairness.

Student activities are to be considered learning experiences and are to be developed, managed and evaluated with this purpose in mind. Student activities are considered part of the total school curriculum and are to be included in regular curriculum planning, review, and evaluation processes. All student activities for which an extra-pay coach or advisor is provided are to be approved by the Board of Education and will operate under the policies, rules, and regulations of the Board. Building principals are responsible for the day-to-day operation and management of all student activity programs.

The following guidelines shall apply to co and extra-curricular offerings:

1. Clubs: Student clubs shall be encouraged and must be approved by the Administration.
2. Athletic Programs: Athletic Programs shall be encouraged and must be approved by the Administration.
3. Student Organizations: Student Organizations shall be encouraged and must be approved by the Administration.
4. Contests: Contests may be permitted in the schools if they are not disruptive and if they are of benefit to the educational process. All such activities shall be approved by the Superintendent and the building principal involved.
5. Public Performances: Group performances are deemed to be school functions and are to be overseen by the building principal and instructional staff member(s) of concern.

Adopted: 10/10/84

Amended: 8/24/88

Amended: 4/14/99

Amended: 12/14/16

MOLLY OCKETT MIDDLE SCHOOL

(207) 935-2480 FAX 935-4470

**SPORTS PARTICIPANT PERMISSION
& RELEASE OF RESPONSIBILITY**

Policy JJID-E
12/14/2016

M.S.A.D #72 124 Portland Street, Fryeburg, ME 04037 (207) 935-2600 FAX 935-3787

*** Your child cannot participate in this sport until all necessary paperwork has been completed.***

_____ / _____ / _____
Participating Student Name

Date of Birth

Grade

has my permission to participate in **(Name of Sport)** _____ after school; I understand that participation in this sport involves an inherent risk of accident or injury that may occur despite all reasonable efforts of the school district and its employees to prevent or avoid such accident or injury.

I agree that neither the district nor any of its employees shall be responsible for the payment of any bills rendered for medical service as a result of my son or daughter's routine participation.

EMERGENCY INFORMATION / HEALTH UPDATE - To be completed by the parent.

Parent Name: _____ Home PH: _____

Mailing Address _____ Work PH: _____

_____ Physician _____

Physician PH: _____

ALLERGIES _____

Positive responses require explanation and may require a medical evaluation.

1. During the past 12 months:	YES / NO	Explanation	Date of Illness/Injury
a. Any hospitalizations or surgeries?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
b. Any current injuries requiring medical care or activity restrictions. If <u>yes</u> , please call school nurse.	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
c. Any illness lasting more than one week?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
d. Any seizures, concussions, or unconsciousness?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____
e. Under a doctor's care?	<input type="checkbox"/> <input type="checkbox"/>	_____	_____

2. Does your child: Wear glasses or contact lenses? Have dental bridges, plates, retainers/ braces?

3. List all medications presently being taken and what condition the medication is for:

- I give permission for my child to take the above **CIRCLED MEDICATION** if necessary during the sport activity.
- I hereby authorize the school district to obtain **EMERGENCY MEDICAL CARE** that may become necessary for my child in the course of athletic activities or travel.
- If my child has a **504 PLAN**, I will notify the 504 Team that my child is playing sports.
- I hereby state that, to the best of my knowledge, my answers to the above questions are correct.

Parent/Guardian Signature

Date

USE OF PHYSICAL RESTRAINT AND SECLUSION

The Board has adopted this policy and the accompanying procedures to implement the standards for use of physical restraint and seclusion with students, as required by state law and regulations, and to support a safe school environment. Physical restraint and seclusion, as defined by this policy, may only be used as an emergency intervention when the behavior of a student presents a risk of injury or harm to the student or others.

The Superintendent has overall responsibility for implementing this policy and the accompanying procedure, but may delegate specific responsibilities as he/she deems appropriate.

I. DEFINITIONS.

The following definitions apply to this policy and procedure:

- A. **Physical restraint:** An intervention that restricts a student's freedom of movement or normal access to his or her body, and includes physically moving a student who has not moved voluntarily.

Physical restraint does not include any of the following:

1. Physical escort: A temporary touching or holding inducing a student to walk to another location, including assisting the student to the student's feet in order to be escorted.
2. Physical prompt: A teaching technique that involves physical contact with the student and that enables the student to learn or model the physical movement necessary for the development of the desired competency.
3. Physical contact: When the purpose of the intervention is to comfort a student and the student voluntarily accepts the contact.
4. A brief period of physical contact necessary to break up a fight.
5. Momentarily deflecting the movement of a student when the student's movements would be destructive, harmful or dangerous to the student or others.
6. The use of seat belts, safety belts or similar passenger restraints, when used as intended during the transportation of a child in a motor vehicle.
7. The use of a medically prescribed harness, when used as intended; the use of protective equipment or devices that are part of a treatment plan prescribed by a licensed health care provider; or prescribed assistive devices when used as prescribed and supervised by qualified and trained individuals.

8. Restraints used by law enforcement officers in the course of their professional duties are not subject to this policy/procedure or DOE Rule Chapter 33.
9. DOE Rule Chapter 33 does not restrict or limit the protections available to school officials under 20-A M.R.S.A. § 4009, but those protections do not relieve school officials from complying with this policy/procedure.

B. **Seclusion:** The involuntary confinement of a student alone in a room or clearly defined area from which the student is physically prevented from leaving, with no other person in the room or area with the student.

Seclusion does not include:

1. Timeout: An intervention where a student requests, or complies with an adult request for, a break.

II. PROCEDURES FOR IMPLEMENTING PHYSICAL RESTRAINT AND SECLUSION.

The requirements for implementing physical restraint and seclusion, as well as incident notices, documentation and reporting are included in the accompanying procedure, JKAA-R.

III. ANNUAL NOTICE OF POLICY/PROCEDURE.

M.S.A.D. #72 shall provide annual notice to parents/legal guardians of this policy/procedure by means determined by the Superintendent/designee.

IV. TRAINING REQUIREMENTS.

- A. All school staff and contracted providers shall receive an annual overview of this policy/procedure.
- B. M.S.A.D. #72 will ensure that there are a sufficient number of administrators/designees, special education and other staff who maintain certification in a restraint and seclusion training program approved by the Maine Department of Education. A list of certified staff shall be updated annually and maintained in the Superintendent's Office, in each school office and in the school unit's Emergency Management Plan.

V. PARENT/LEGAL GUARDIAN COMPLAINT PROCEDURE.

A parent/legal guardian who has a complaint concerning the implementation of this policy/procedure must submit it in writing to the Superintendent or other appropriate school administrator as soon as possible. The Superintendent/designee shall investigate the complaint and provide written findings to the parent/legal guardian within twenty (20) business days, if practicable.

A parent/legal guardian who is dissatisfied with the result of the local complaint process may file a complaint with the Maine Department of Education. The Department of Education will review the results of the local complaint process and may initiate its own investigation at its sole discretion. The Department shall issue a written report with specific findings to the parent/legal guardian and the school unit within 60 calendar days of receiving the complaint.

Legal Reference: 20-A M.R.S.A. §§ 4502(5) (M); 4009
Me. DOE Rule, Ch. 33 (April 2013)

Cross Reference: EBCA – Comprehensive Emergency Management Plan
JKAA-R – Procedures of Physical Restraint and Seclusion
JK – Student Discipline
KLG/KLG-R – Relations with Law Enforcement

Adopted: 8/29/12
Amended: 12/14/16

PROCEDURES ON PHYSICAL RESTRAINT AND SECLUSION

These procedures are established for the purpose of meeting the obligations of M.S.A.D. #72 under state law/regulations and Board Policy JKAA governing the use of physical restraint and seclusion. These procedures shall be interpreted in a manner consistent with state law and regulations.

I. DEFINITIONS.

For purposes of these procedures, the terms “physical restraint” and “seclusion” shall have the meanings defined in Policy JKAA. Definitions for other important terms in this procedure include:

- A. **Emergency:** A sudden, urgent occurrence, usually unexpected, but sometimes anticipated, that requires immediate action.
- B. **Risk of injury or harm:** A situation in which a student has the means to cause physical harm or injury to him/herself or others and such injury or harm is likely to occur, such that a reasonable and prudent person would take steps to protect the student and others against the risk of such injury or harm.
- C. **Dangerous behavior:** Behavior that presents a risk of injury or harm to a student or others.
- D. **Serious bodily injury:** Any bodily injury that involves: (1) A substantial risk of death; (2) Extreme physical pain; (3) Protracted and obvious disfigurement; or (4) Protracted loss or impairment of the function of a bodily member, organ or mental faculty.

II. PHYSICAL RESTRAINT.

To the extent possible, physical restraint will be implemented by staff certified in a training program approved by the Maine Department of Education. If untrained staff have intervened and initiated a physical restraint in an emergency, trained staff must be summoned to the scene to assume control of the situation if the emergency continues.

This procedure does not preclude law enforcement personnel from implementing physical restraints in carrying out their professional responsibilities.

A. Permitted Uses of Physical Restraint

- I. Physical restraint may be used only as an emergency intervention when the behavior of a student presents a risk of injury or harm to the student or others, and only after other less intrusive interventions have failed or been deemed inappropriate.

2. Physical restraint may be used to move a student only if the need for movement outweighs the risk involved in such movement.
3. Prescribed medications, harnesses, and other assistive or protective devices may be used as permitted by Rule Chapter 33.
4. Parents may be requested to provide assistance at any time.

B. Prohibited Forms and Uses of Physical Restraint

1. Physical restraint used for punitive purposes; as a therapeutic or educational intervention; for staff convenience; or to control challenging behavior.
2. Physical restraint used to prevent property destruction or disruption of the environment in the absence of a risk of injury or harm.
3. Physical restraint that restricts the free movement of a student's diaphragm or chest, or that restricts the airway so as to interrupt normal breathing or speech (restraint-related asphyxia).
4. Physical restraint that relies on pain for control, including but not limited to joint hyperextension, excessive force, unsupported take-downs (e.g., tackles), the use of any physical structure (e.g., wall, railing or post), punching and hitting.
5. Aversive procedures and mechanical and chemical restraints.
 - a. Aversive procedures are defined as the use of a substance or stimulus, intended to modify behavior, which the person administering it knows or should know is likely to cause physical and/or emotional trauma to a student, even when the substance or stimulus appears to be pleasant or neutral to others. Such substances and stimuli include but are not limited to infliction of bodily pain (e.g., hitting, pinching, slapping); water spray; noxious fumes; extreme physical exercise; costumes or signs.
 - b. Mechanical restraints are defined as any item worn by or placed on the student to limit behavior or movement and which cannot be removed by the student. Prescribed assistive devices are not considered mechanical restraints when used as prescribed and their use is supervised by qualified and trained individuals in accordance with professional standards.
 - c. Chemical restraints are defined as the use of medication, including those administered PRN (as needed), given involuntarily to control student behavior. Prescribed medications are not considered chemical restraints when administered by a health care provider in accordance with a student's health care plan.

C. Monitoring Students in Physical Restraint

1. At least two adults must be present at all times when physical restraint is used except when, for safety reasons, waiting for a second adult to arrive is precluded by the particular circumstances.
2. The student must be continuously monitored until he/she no longer presents a risk of injury or harm to him/herself or others.
3. If an injury occurs, applicable school policies and procedures should be followed.

D. Termination of Physical Restraint

1. The staff involved in the use of physical restraint must continually assess for signs that the student is no longer presenting a risk of injury or harm to him/herself or others and the emergency intervention must be discontinued as soon as possible.
 - a. The time a student is in physical restraint must be monitored and recorded.
 - b. If physical restraint continues for more than ten (10) minutes, an administrator/designee shall determine whether continued physical restraint is warranted, and shall continue to monitor the status of the physical restraint every ten (10) minutes until the restraint is terminated.
 - c. If attempts to release a student from physical restraint have been unsuccessful and the student continues to present behaviors that create a risk of injury or harm to him/herself or others, then staff may request additional assistance from other school staff, parents, medical providers, or other appropriate persons or organizations.

III. SECLUSION.

To the extent possible, seclusion will be implemented by staff certified in a training program approved by the Maine Department of Education. If untrained staff have intervened and initiated seclusion in an emergency, trained staff must be summoned to the scene as soon as possible.

A “timeout” where a student requests, or complies with an adult request for, a break is not considered seclusion under this procedure. Seclusion also does not include any situation where others are present in the room or defined area with the student (including but not limited to classrooms, offices and other school locations).

A. Permitted Uses and Location of Seclusion

1. Seclusion may be used only as an emergency intervention when the behavior of a student presents a risk of injury or harm to the student or others, and only after other less intrusive interventions have failed or been deemed inappropriate.
2. Seclusion may be achieved in any part of a school building with adequate light, heat, ventilation and of normal room height.
 - a. Seclusion may not take place in a locked room.
 - b. If a specific room is designated as a seclusion room, it must be a minimum of sixty (60) square feet; have adequate light, heat and ventilation; be of normal room height; contain an unbreakable observation window in a wall or door; and must be free of hazardous materials and objects which the student could use to self-inflict bodily injury.
3. Parents may be requested to provide assistance at any time.

B. Prohibited Uses of Seclusion

1. Seclusion used for punitive purposes; as a therapeutic or educational intervention; for staff convenience; or to control challenging behavior.
2. Seclusion used to prevent property destruction or disruption of the environment in the absence of risk of injury or harm.

C. Monitoring Students in Seclusion

1. At least one adult must be physically present at all times to continuously monitor a student in seclusion. The adult, while not present in the room or defined area, must be situated so that the student is visible at all times.
2. The student must be continuously monitored until he/she no longer presents a risk of injury or harm to him/herself or others.
3. If an injury occurs, applicable school policies and procedures should be followed.

D. Termination of Seclusion

1. The staff involved in the seclusion must continually assess for signs that the student is no longer presenting a risk of injury or harm to him/herself or others and the emergency intervention must be discontinued as soon as possible.

- a. The time a student is in seclusion must be monitored and recorded.
- b. If seclusion continues for more than ten (10) minutes, an administrator/designee shall determine whether continued seclusion is warranted, and shall continue to monitor the status of the seclusion every ten (10) minutes until the seclusion is terminated.
- c. If attempts to release a student from seclusion have been unsuccessful and the student continues to present behaviors that create a risk of injury or harm to him/herself or others, then staff may request additional assistance from other school staff, parents, medical providers, or other appropriate persons or organizations.

IV. NOTIFICATION AND REPORTS OF PHYSICAL RESTRAINT AND SECLUSION INCIDENTS.

For the purposes of this procedure, an "incident" consists of all actions between the time a student begins to create a risk of harm and the time the student ceases to pose a risk of harm and returns to his/her regular programming.

A. Notice Requirements

After each incident of physical restraint or seclusion:

1. A staff member involved in the incident shall make an oral notification to the administrator/designee as soon as possible, but no later than the end of the school day.
2. An administrator/designee shall notify the parent/legal guardian about the physical restraint or seclusion (and any related first aid provided) as soon as practical, but within the school day in which the incident occurred. The administrator/designee must utilize all available phone number or other available contact information to reach the parent/legal guardian. If the parent/legal guardian is unavailable, the administrator/designee must leave a message (if the parent/legal guardian has a phone and message capability) to contact the school as soon as possible. The parent/legal guardian must be informed that written documentation will be provided within seven (7) calendar days.
3. If the physical restraint or seclusion incident occurred outside the school day, the notifications must be made as soon as possible and in accordance with M.S.A.D. #72 usual emergency notification procedures.
4. If serious bodily injury or death of a student occurs during the implementation of physical restraint or seclusion, the M.S.A.D. #72 emergency notification procedures shall be followed and an administrator/designee shall notify the Maine Department of Education within twenty-four (24) hours or the next business day.

B. Incident Reports

Each use of physical restraint or seclusion must be documented in an incident report. The incident report must be completed and provided to an administrator/designee as soon as practical, and in all cases within two (2) school days of the incident.

The parent/legal guardian must be provided a copy of the incident report within seven (7) calendar days of the incident.

The incident report must include the following elements:

1. Student name;
2. Age, gender and grade;
3. Location of the incident;
4. Date of the incident;
5. Date of report;
6. Person completing the report;
7. Beginning and ending time of each physical restraint and/or seclusion;
8. Total time of incident;
9. Description of prior events and circumstances;
10. Less restrictive interventions tried prior to the use of physical restraint and/or seclusion and, if none were used, the reasons why;
11. The student behavior justifying the use of physical restraint or seclusion;
12. A detailed description of the physical restraint or seclusion used;
13. The staff person(s) involved, their role in the physical restraint or seclusion, and whether each person is certified in an approved training program;
14. Description of the incident, including the resolution and process of returning the student to his/her program, if appropriate;
15. Whether the student has an IEP, 504 Plan, behavior plan, IHP (individual health plan) or any other plan;
16. If a student and/or staff sustained bodily injury, the date and time of nurse or other response personnel notification and any treatment administered;

17. The date, time and method of parent/legal guardian notification;
18. The date and time of administrator/designee notification; and
19. Date and time of staff debriefing.

Copies of the incident reports shall be maintained in the student's file and in the school office.

V. SCHOOL UNIT RESPONSE FOLLOWING THE USE OF PHYSICAL RESTRAINT OR SECLUSION.

- A.** Following each incident of physical restraint or seclusion, an administrator/designee shall take these steps within two (2) school days (unless serious bodily injury requiring emergency medical treatment occurred, in which case these steps must take place as soon as possible, but no later than the next school day):
 1. Review the incident with all staff persons involved to discuss: (a) whether the use of physical restraint or seclusion complied with state and school board requirements and (b) how to prevent or reduce the need for physical restraint and/or seclusion in the future.
 2. Meet with the student who was physically restrained or secluded to discuss: (a) what triggered the student's escalation and (b) what the student and staff can do to reduce the need for physical restraint and/or seclusion in the future.
- B.** Following the meetings, staff must develop and implement a written plan for response and de-escalation for the student. If a plan already exists, staff must review it and make revisions, if appropriate. For the purposes of this procedure, "de-escalation" is the use of behavior management techniques intended to cause a situation involving problem behavior of a student to become more controlled, calm and less dangerous, thus reducing the risk of injury or harm.

VI. PROCEDURE FOR STUDENTS WITH THREE INCIDENTS IN A SCHOOL YEAR.

The school unit will make reasonable, documented efforts to encourage parent/legal guardian participation in the meetings required in this section, and to schedule meetings at times convenient for parents/legal guardians to attend.

A. Special Education/504 Students

- 1.** After the third incident of physical restraint and/or seclusion in one school year, the student's IEP or 504 Team shall meet within ten (10) school days of the third incident to discuss the incident and consider the need to conduct an FBA (functional behavioral assessment) and/or develop a BIP (behavior intervention plan), or amend an existing one.

B. All Other Students

1. A team consisting of the parent/legal guardian, administrator/designee, a teacher for the student, a staff member involved in the incident (if not the administrator/designee or teacher already invited), and other appropriate staff shall meet within ten (10) school days to discuss the incidents.
2. The team shall consider the appropriateness of a referral to special education and, regardless of whether a referral to special education is made, the need to conduct an FBA (functional behavior assessment) and/or develop a BIP (behavior intervention plan).

VII. CUMULATIVE REPORTING REQUIREMENTS

A. Reports within the School Unit

1. Each building administrator must report the following data on a quarterly and annual basis:
 - a. Aggregate number of uses of physical restraint;
 - b. Aggregate number of students placed in physical restraint;
 - c. Aggregate number of uses of seclusion;
 - d. Aggregate number of students placed in seclusion;
 - e. Aggregate number of serious bodily injuries to students related to the use of physical restraints and seclusions; and
 - f. Aggregate number of serious bodily injuries to staff related to physical restraint and seclusion.
2. The Superintendent shall review the cumulative reports and identify any areas that could be addressed to reduce the future use of physical restraint and seclusion.

B. Reports to Maine Department of Education

1. The Superintendent shall submit an annual report to the Maine Department of Education on an annual basis that includes the information required in Section 7.A.1 above.

Legal Reference: Me. DOE Rule Ch. 33 (April 2013)
Cross Reference: JKAA – Use of Physical Restraint and Seclusion
Adopted: 8/29/12
Amended: 12/14/16