

**MSAD #72 Board of Directors
Wednesday, February 11, 2015
Meeting Minutes
Molly Ockett Middle School
7:00 PM**

Call to Order: Norma Snow called the meeting to order at 7:00 and declared a quorum.

Members Present:

Card, Linda*	Ontengco, Julie
Carter, John	Schasel, Dean
Dondero, Mitchell	Shorey, Kathiann
Dupuis, Steven	Snow, Norma
LeBlanc, Sharon*	Spooner, Ed
Lyman, Kathleen*	Trumbull, Anne
McGrath, Denise*	Williams, Jane*

Administrators

Emily Kirkpatrick
Pat Menzel
Rhonda Poliquin
David Powers
Mark Schrader
Jay Robinson

Members not Present:

Cummings, Laura (excused)	Stacy, Jim (excused)
Lindblade, Carl*	Steller, Bob (excused)
Mattei, Chris (excused)	Struven, Marie (excused)
Smethurst, Kevan*	Weston, Laurie (excused)

Agenda:

1. Public Discussion (15-Minute):
None.

Steve Dupuis informed the Board that he would be resigning his position as Board Director for the Town of Stow effective March 1, 2015. Norma Snow said she was sorry to hear that and thanked Steve for his service to the Board.

2. Approval of Minutes from January 14, 2015 meeting:

A motion was made to approve the minutes from the Board meeting held on January 14, 2015.

Motion: Kathiann Shorey

Second: Anne Trumbull

Passed
All in favor

Discussion: Julie Ontengco had an issue with the Agenda; specifically the 15 Minute Public Discussion held at the end of the meeting. She said that she had made the motion at the November meeting to add a 15 minute Public Discussion time at the end of Board meetings but that she did not specify that discussion and or questions had to pertain to items discussed at the meeting. She wondered why that language was added. Kay Lyman shared that Julie was correct that the motion did not specify that discussion/questions had to pertain to items discussed, but that it was her understanding from the discussion that new items would not be brought up during the final Public

Discussion time. Several other Board members agreed with Kay that that was their understanding as well. Julie felt that an amendment would have to be made to the original motion if the Board wanted to specify that discussions/questions in the Public Discussion Time should only pertain to items discussed within the Board meeting.

A motion was made to amend the original motion to read that there would be a 15 minute Public Discussion Time at the end of Board meetings and that discussions/questions should only pertain to items discussed at the meeting.

Motion: Jane Williams

Second: Ed Spooner

Passed
11 in favor/ 1 opposed

Norma reminded Board members that they should not be using personal e-mail for any Board related communications. John Carter asked that directions be provided again regarding how to use the Google system. He is still having problems with Google accounts and feels more training is needed. Norma asked the Board if anyone else was having trouble using the Google e-mail accounts and the response was no. She then suggested that John speak with Jim Laplante to see if they could correct the issue. Julie Ontengco stated that the recording secretary used 2 personal e-mails when sending out the Agenda and other documents for this meeting. Norma asked Heather to explain.

Heather shared that she did use John Carter's personal e-mail as well as his District account to send the Agenda and Board minutes because he had been having such a difficult time receiving information via the District account. Heather would look into the other personal e-mail that was referred to.

Communications:

Jay read a letter of resignation from Suzanne Hill, Second grade teacher at CA Snow School, effective as soon as a replacement is found.

A motion was made to accept with regret the resignation of Suzanne Hill.

Motion: Sharon LeBlanc

Second: Julie Ontengco

Passed
All in favor

3. Committee Reports:

a. Finance: Jay reported that there was a meeting yesterday but there was no quorum.

Another meeting will be scheduled.

b. Curriculum: Jane Williams reported that the committee met last night. They put together a list of questions to ask teachers when the committee members visit classrooms. They would like to hear how teachers feel about the programs they are using. They reviewed testing results and reviewed teacher evaluations. Jane said they are in need of another Board member to serve on the curriculum committee due to Steve Dupuis' resignation.

c. Transportation: Ed Spooner: No report

d. Facilities: Dean Schasel reported that the committee had met and talked about new LED lighting to replace the lighting in two of the elementary schools.

e. Policy: Kay Lyman reported that the Committee met this evening and continued to review policies. The Board will vote on Policies up for First Read, Second Read, Review and Deletion later in tonight's meeting.

f. Special Education: Sharon LeBlanc reported that the committee met this evening and reviewed all the programs that are being used. Pat Menzel will present the budget for them to review at the next meeting.

g. Personnel: Norma Snow reported that the committee had met January 29th to begin reviewing the PVSSA contract. They will be meeting with PVEA to start looking at their contract.

4. Administrative Reports:

None

5. Superintendent's Report:

● Head Start MOU Update

Jay sent a copy of the MOU (Memorandum of Understanding) to the Board that reflected the amount per student that Headstart is requesting from the District. Jay reported that he did not have the ability to sign the MOU without the authorization of the Board. He then asked the Board if they would authorize him to sign the MOU stating that any subsidy the District receives from the State would be paid to Headstart. Norma asked that the contract State specifically that Headstart will only be paid for the number of students for which the District receives subsidy.

Discussion: Ed asked what do we pay for transporting the Headstart students.

Dave Powers shared that we use existing routes to transport the students and that there is no additional transportation cost.

Ed: What if down the road we have a pre-school program?

Norma: Then we could decide not to assist Headstart with funding. We only enter into year-long contracts with them.

A motion was made to accept the MOU for Headstart pending the amendment that the District will only pay for the students that they receive subsidy for. The amount of subsidy received will go to Headstart.

Motion: Julie Ontengco

Second: Sharon LeBlanc

Passed
All in favor

6. New Business:

● Policy

2nd Read

ECB: Integrated Pest Management

ECB-E: Annual Notification of Integrated Pest Management

EEA: Student Transportation

KMA: Relations with Parent Organizations

A motion was made to approve the above policies for Second Read.

Motion: Sharon LeBlanc

Second: Jane Williams

Passed
All in favor

1st Read

DD: Funding Proposals, Grants and Special Projects

EBA: Chemical Hazards

EEAEC: Student Transportation: Use of Monitoring Equipment

EEAEC-R: Student Transportation: Use of Monitoring Equipment Procedure

JJE: School Fundraising Activities

A motion was made to approve the above policies for First Read.

Motion: Jane Williams

Second: Mitch Dondero

Passed
8 for/4 opposed

Discussion:

Dean: Has there been significant changes to the JJE policy?

Norma: Yes there were changes made to reflect the new Federal Guidelines.

Steve: Is this the policy that prohibits selling cookies?

Norma: Yes. The Federal guidelines mandate that foods and beverages sold must meet state and federal nutrition guidelines.

Steve: Can we vote to not accept this policy?

There continued to be lots of discussion regarding JJE.

Kathiann asked if we have cameras on the buses in reference to EEAEC. Dave

Powers shared that there are some cameras currently being used and that we have the ability to put monitoring equipment on all buses.

Review Only

DA: Fiscal Management Goals

DB: Annual Budget

DBC: Budget Planning

DC: Taxing and Borrowing

DE: Revenues from Tax Sources

DG: Banking Services

DH: Bonded Employees and Officers

EEAEC-E: Viewing Log for Bus Monitoring Equipment

A motion was made to approve the above policies for Review only.

Motion: Sharon LeBlanc

Second: Jane Williams

Passed
All in favor

Deletion

DBD: Contingency Account Expenditure Authorization

A motion was made to approve the above policy for Deletion

Motion: Kathiann Shorey

Second: Sharon LeBlanc

Passed
All in favor

- Second Read for Calendar - Excludes Professional Development and Workshop Days
This calendar coordinates with the other 4 entities that we have to be concerned with and will be finalized when we have Professional Development Days scheduled.

Ed: Why do we have to start prior to Labor day? We did this once before and received lots of flack for it.

Jay: We need to coordinate with other school Districts and they are all starting prior to Labor Day. Easing back into school with a 3 day start is not a bad thing.

Ed: Will Fryeburg Academy be having classes those three days prior to Labor Day?

Heather: Those days will be used for orientation for new international/dorm students as well as incoming Freshman and new day students. Upper classmen will start the Tuesday after Labor Day. This is a similar scenario to what the Academy did this year with orientations taking place the first 3 to 4 days of school and upperclassmen starting later.

- Potential Early-Release Day (March 25th)

Jay: Most years when we have coordinated Early Release and Professional Development days with ski program we have lost Professional Development time. We have already lost a day due to snow cancellations. We have a lot of staff trainings that need to happen prior to school next year. If we need to add Professional Development days at the end of the year to do these trainings it is going to set us back financially. We are asking to add another Early Release Day on Wednesday, March 25th so that we can do the trainings that are needed.

Julie Ontengco: She was not sure that parents would feel that they have enough advance notice to schedule for child care.

Kay Lyman felt if you need it take it.

Steve Dupuis: Do you have a backup day in case there is a snow day?

Norma Snow: If we have to pay for an extra PD day at the end of the school year to cover training, we should use another Early Release day instead.

The consensus of the Board was to approve of adding another Early Release day on March 25th.

7. Unfinished Business:

- Common Core Survey Feedback and Next Steps

Jay: In an attempt to see what information, if any, people may like to see regarding Common Core, Jay had sent out survey to the Board. Only 10 members filled out the survey. He said he would be happy to resend the survey. Jay asked the Board what would be helpful to them; would they like resources to understand standards? Please fill out the survey and Jay will determine next steps.

8. Personnel Action:

None

9. Executive Session: 1 M.R.S.A. 405(6)(A)

A motion was made per 1 M.R.S. 405 (6) (A) to enter into executive session.

Motion: Jane Williams

Second: Julie Ontengco

Passed

All in favor

The Board entered Executive Session at 7:55.

A motion was made to leave Executive Session.

Motion: Kathiann Shorey

Second: Sharon LeBlanc

Passed
All in favor

Executive Session ended at 8:04

10. Public Discussion:

Note: This portion of the agenda is ONLY for clarifying questions regarding topics discussed during the course of the Board Meeting.

None

11. Agenda Planning/Adjournment:

Next Meeting: March 11, 2015

A motion was made to adjourn the meeting.

Motion: Ed Spooner

Second: Kathiann Shorey

Passed
All in favor

Meeting adjourned at 8:05

Respectfully submitted,



Heather Sheehan
Recording Secretary