

**MSAD #72 Board of Directors
Wednesday - August 24, 2016
Meeting Minutes
Molly Ockett Middle School
7:00 PM**

Call to Order: Bob Steller called the meeting to order at 7:00 and declared a quorum.

Members Present:

Burk, Christopher
Card, Linda
Dondero, Mitchell
Jones, Jack
Lyman, Kathleen*
Mattei, Chris
Ontengco, Julie

Shorey, Kathiann
Snow, Norma
Spooner, Ed
Steller, Bob
Struven, Marie
Weston, Laurie
Williams, Jane*

Administrators

Emily Kirkpatrick
Terri Mahanor
Pat Menzel
Rhonda Poliquin
Jay Robinson
Rick Wohlenberg

Members not Present:

Brain, Judy
Cummings, Laura (Excused)
Fisher, Sharon*
LeBlanc, Sharon* (Excused)
Schasel, Dean (Excused)

Agenda:

1. **Public Discussion** (15-Minute):

None

2. **Approval of Minutes from July 13, 2016 Meeting:**

A motion was made to approve the minutes from the July 13, 2016 meeting.

Motion: Marie Struven

Second: Norma Snow

Passed

All in Favor

3. **Communications:**

- **Resignations:** Jay reported that the Town of Stow had notified the Central Office that they had received a resignation from their School Board Director Louise Myrback. Jay also received a letter of Resignation from Amy Farrar, Guidance Counselor at C.A. Snow school.

A motion was made to accept the resignation of Louise Myrback and Amy Farrar with regret.

Motion: Norma Snow

Second: Marie Struven

Passed

All in Favor

4. Committee Reports:

Finance: No Report

Curriculum: Jane Williams reported that the committee met this week and discussed the Language Arts Program in K-8 with the following determinations.

- After reviewing all programs in use in the district over the past three years, we have decided that there needs to be one program for the entire district so that all students enter sixth grade with a consistent body of knowledge and skills.
- We also believe that teacher training and support should be consistent throughout the district, which is most efficient if all are using the same curriculum.
- To achieve these two goals, the committee recommends we implement “Units of Study” in Writing for all grades, with this school year of 2016-17 on a voluntary basis with full implementation in 2017-18. This approach to writing instruction is encouraging given that most of our teachers opted in this year.
- For the reading program, we recommend that grades 2-5 voluntarily use the Units of Study program for this 2016-17 year and the following year 2017-18, and that all schools use the program in 2018-19.
- In grades K-1, we will collect data for the next two school years before making a determination in 2018-19 for full program implementation in 2019-20.
- In the New Business section of this meeting, I will make a motion to accept the Units of Study Writing Program. There is minimal cost to SAD72 in that the program is basically funded through Federal money.
- The committee also reviewed the Library staffing and programming. The district has hired a half-time librarian who will also be a student support teacher half-time in Denmark.

Transportation: No Report

Facilities: No Report

Policy: No Report

Special Education: No Report

Personnel: Norma Snow reported that the committee met tonight prior to the Board meeting to review new teacher hires that will be presented to the Board for approval later in tonight’s meeting

5. Administrative Reports

None

6. Superintendent Report

- Building Project Update - Jay reported that a lot of work has taken place over the summer. Moving forward there will need to be lot of coordination and cooperation on the part of students and staff in regards to renovation work. (See attachment on Building Project Update for more details)

- Enrollment Update: An enrollment report was sent to Board members prior to tonight's meeting (See attached) Jay wanted the Board to be aware of the current enrollment numbers at each school. There have been several new enrollments and also withdrawals which is typical at this time of year.

7. New Business

- Vote on adoption of Units of Study for writing.

A motion was made to adopt "The Units of Study Writing program" for K-8 for the 2016-2017 school year on a voluntary basis with full implementation in the 2017-2018 school year.

Motion: Jane Williams

Second: Linda Card

Passed
All in Favor

8. Unfinished Business

None

9. Personnel

Approval of New Teacher nominations for 2016-2017 School Year:

- Joshua Bosse (General/Instrumental Music Teacher, Molly Ockett MS)
- Courtney Dimon (.2 Physical Education Teacher, BDES)
- Dr. Merri Rajaniemi (.5 Librarian, District & .5 Instructional Support Teacher, BDES)
- Dawn Wentworth (Grade 2 Teacher, BDES)
- Shena Bellerose (Kindergarten Teacher, C A Snow School)

A motion was made to approve the teacher nominations listed above for the 2016-2017 school year.

Motion: Norma Snow

Second: Linda Card

Passed
All in Favor

10. Public Discussion: (15 Minutes)

Note: Discussions/questions should pertain to items discussed at this meeting.
None

11. Agenda Planning/Adjournment:

Next Meeting: October 12, 2016

A motion was made to adjourn the meeting.


Motion: Ed Spooner

Second: Julie Ontengco

Passed
All in Favor

The meeting adjourned at 7:15.

Respectfully Submitted,


Heather Sheehan
Recording Secretary

Building Project Update

8/24/16

Work done during the last month:

1. New roof virtually complete, still a few details to go
2. Messersmith on site to install new conveyor for wood chips.
3. Painting done or started in Pre-K, 2/4, new District Offices.
4. Two new classrooms in existing building now have cabinets, ductwork and soon ceiling/flooring.
5. Pre-K and 2/4 rooms ready for flooring; ceiling started soon will be completed this week.
6. New transformer has been energized.
7. Brick veneer virtually completed with metal panels started.
8. Walkways to be paved this week.
9. Road work resumed on 8/18 and will be finished before school starts.
10. South field growing well; north field seeded.
11. Paving around back of school to have binder before school starts.
12. In existing school:
 - new phone/data wires in place;
 - temperature controls to be near complete by start of school;
 - most of spaces that do not change have new sprinkler pipes and sprinkler heads (not active as yet, but have been pressure tested for leaks);
 - windows have been replaced.
 - completion of General Music classroom and Foreign Language classroom

Plan for 2016-2017:

- After Thanksgiving Break, certain areas of the new building will be turned over so that renovations at MOMS can continue. These new areas that will be occupied include:
 - The School's Main Office;
 - The Cafeteria;
 - The Music Room.
- After April Vacation, all classrooms along the teacher's room wing will be renovated, which will cause additional shifting to occur.

K-8 Projected Enrollment 2016-2017 for Board

SCHOOL	K	1	2	3	4	5	LEAP	6	7	8	MESA
BDES	18	20	17	13	17	19					
Staff	1	1	1	1	1	1					
CA SNOW	31	19	31	16	36	42					
Staff	2	1	2	1	2	2					
NEW SUNCOOK	23	28	27	17	26	28	16				
Staff	2	2	1	1	2	1	2				
MOLLY OCKETT								65	84	78	40
Staff								4	4	4	3
TOTALS	K	1	2	3	4	5		6	7	8	
	72	67	75	46	79	89		65	84	78	40

TOTAL K-5 428
 TOTAL 6-8 267

	Stud	Staff	Ratio
BDES	104	6	17.3
CAS	175	10	17.5
NS	149	9	16.6
LEAP	16	2	
MOMS	227	12	18.9
MESA	40	3	13.33

*Assumes 2 new LEAP 2nd Graders

*Assumes 15 new MESA 6th Graders

711 42 16.9

*Does not include out-of-district placements or Bridge students.

Updated 8/17/2016

- Gr. 1 - 1 Bridge Student
- Gr. 2 - 1 Bridge Student, 1 OOD student, 3 LEAP students
- Gr. 3 - 3 LEAP students
- Gr. 4 - 2 Bridge, 4 LEAP, 1 OOD students
- Gr. 5 - 4 LEAP, 1 Bridge Student
- Gr. 6 - 1 OOD, 15 MESA students
- Gr. 7 - 15 MESA students
- Gr. 8 - 1 OOD, 10 MESA Students