

**MSAD #72 Board of Directors  
Wednesday, August 27, 2014  
Meeting Minutes  
Molly Ockett Middle School  
7:00 PM**

**Call to Order:** Bob Steller called the meeting to order at 7:00 and declared a quorum. Bob also welcomed and introduced the newest School Board member, Carl Lindblade, who is the alternate representing the Town of Stow.

**Members Present:**

Card, Linda\*  
Carter, John  
Cummings, Laura  
Dondero, Mitch  
Dupuis, Steven  
LeBlanc, Sharon\*  
Lindblade, Carl\*  
Lyman, Kathleen\*  
Mattei, Chris  
Mosca, Anna

Schasel, Dean  
Shorey, Kathiann  
Snow, Norma  
Spooner, Ed  
Stacy, James  
Steller, Bob  
Struven, Marie  
Weston, Laurie  
Williams, Jane\*

**Administrators**

Pat Menzel  
Rhonda Poliquin  
Mark Schrader  
Emily Kirkpatrick  
David Powers

**Members not Present:**

Smethurst, Kevan\*                      Trumbull, Anne

**Agenda:**

1. Public Discussion (15-Minute):  
None

2. Approval of Minutes: July 9, 2014 Board Meeting  
A motion was made to accept the Minutes of the July 9, 2014 Board meeting.

Discussion: Bob Steller asked for an amendment to the minutes under item #2; Election of Officers. The minutes stated: "Norma also clarified that Bob Steller serves as a standing member on all committees because he is the Chairman of the Board, but that he does not vote at committee meetings." Bob referred to Policy BD: Organization of the School Board where it states: "The Chair shall be, ex officio, a voting member of all subcommittees of the board, over and above the members otherwise provided for."

A motion was made to accept the Minutes of the July 9, 2014 Board meeting with the above amendment stating the Chairman is a voting member of subcommittees.

Motion: Steve Dupuis

Second: Jim Stacy

**Passed**  
All in favor

3. Communications:

Two letters of resignation were sent to the board prior to tonight's meeting and Jay read a third letter of resignation from Denise Stacy.

Resignations:

Brandy Thompson

Lynda Foster

Denise Stacy

A motion was made to accept the resignations of Lynda Foster and Brandy Thompson as well as that of Denise Stacy with much regret.

Motion: Norma Snow

Second: Laurie Weston

**Passed**

All in favor

4. Committee Reports:

a. Finance: Laurie Weston, No report

b. Curriculum: Jane Williams reported that the committee met Tuesday, August 26th, and set goals for year. They will continue to review the reading and writing program and make a future decision as to whether all schools should be using the same reading program or if they will each maintain the current ELA (English Language Arts) program in use at each individual elementary school.

c. Transportation: Marie Struven reported that the committee had met and discussed route reduction, extending the transportation contract with Aaron Bennett, and rules for transporting students. Jay will discuss with liaison committee looking into requiring notes from K-5 parents when requesting alternate transportation plans.

d. Facilities: Jim Stacy, No Report

e. Policy: Norma Snow, No Report

f. Special Education: Laura Cummings reported the committee had met with Pat Menzel to get a sense of "where things were at" for Special Services this coming school year. Things are much the same with the hiring of new staff and staff leaving. There has been one new hire for a child with a specific need. Pat feels good about the new year.

g. Personnel: Norma Snow reported that the committee met this evening with Jay and will be presenting teacher nominations later in tonight's meeting.

h. Student Affairs: John Carter reported that the committee had met to review the concerns of a parent wanting to be heard again regarding sending her Kindergarten student to Brownfield Denmark School instead of Snow school. The student was one of seven students who were selected to attend Snow due to the large class size at Brownfield Denmark school. John passed out information to the Board regarding the issue. Jay clarified that if family medical issues were going to be discussed the Board would need to go into executive session.

A motion was made to enter into Executive Session per MRSA § 405 (6) (E) and to include the Mother and Grandmother of the student in question.

Motion: John Carter

Second: Laurie Weston

**Passed**  
All in favor

The Board entered into Executive Session at 7:10.

A motion was made to leave Executive Session.

Motion: Norma Snow

Second: Ed Spooner

**Passed**  
All in favor

Executive session ended at 7:39

A motion was made to move the Kindergarten student to Brownfield Denmark school as it would be in the best interest of the child and the staff at Snow School. Several Board Members wanted it noted that the decision had nothing to do with the quality of education available at Snow and everything to do with the parent and child's preconceived notions of which school would be "best" for the child.

Motion: Laura Cummings

Second: Steve Dupuis

**Passed**  
11 in favor  
4 opposed

Comment: Kathianne Shorey shared her concern that based on the medical issues of the child a nurse should be present at the school as often as possible.

5. Administrative Reports:

None

6. Superintendent's Report:

Apportionment Update: (See Attachment/Handout) Jay stated that there had been one committee meeting. At that meeting it was voted that the Board would not add an additional representative from Brownfield, but instead would adjust the weighted vote per the state's formula.

Building Project Update: Since the approval of the new building project the architect has been meeting with many staff members to gather their input. Now we are refining square footage, drop off, parent pick up, etc. The Board will need to vote tonight to approve the BAN. All money spent on the project to date will be reimbursed by taking out a Ban and probably 1 or 2 more in the future before the Bond issued at completion.

7. New Business:

Audit Update: We are required by statute to have an audit done each year. These are the outcomes of the audit.

- Investment Policy: We need to develop an Investment Policy.
- Fund-Balance Policy: We need to develop a Fund-Balance Policy
- Fund Balance Increase of \$289,000. Great job managing funds this past year; teachers did without to make this happen.

**Motion:** I move that the vote, entitled "Vote to Authorize Issuance of Bond Anticipation Notes in the Amount of \$1,100,000," be approved in the form presented to this meeting and that the Secretary file an attested copy of said vote with the minutes of this meeting.

Motion: Jim Stacy

Second: Laurie Weston

**Passed**  
All in favor

8. Unfinished Business:

None

9. Personnel Action: Election of New Teachers for 2014-2015

Jay nominated and the Personnel Committee recommended the following new teachers for the 2014-2015 School Year:

Monica Bell - Self Contained Classroom at New Suncook  
Debra Goldstein - Literacy Specialist at Brownfield/Denmark  
Jessie Hinson - Occupational Therapist - District Wide - 1 year position

Motion: Norma Snow

Second: Jim Stacy

**Passed**  
All in favor

10. Agenda Planning/Adjournment:

Next Meeting: October 8, 2014 @ MOMS Cafeteria (7:00)

A motion was made to adjourn.

Motion: Ed Spooner

Second: Marie Struven

**Passed**  
All in favor

The meeting adjourned at 7:55

Respectfully Submitted by,

Heather Sheehan  
Recording Secretary



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0023

PAUL R. LEPAGE  
GOVERNOR

JAMES E. RIER, JR.  
COMMISSIONER

July 25, 2014

Board of Directors  
RSU 72/SAD 72  
124 Portland Street  
Fryeburg, Maine 04037

In accordance with Title 20-A MRSA Section 1475 subsection 10, enclosed is the amended "Certificate of Organization" for Regional School Unit No. 72 d/b/a School Administrative No. 72. Also included is a copy of the approved method of apportionment of the Board of School Directors in accordance with Title 20-A Section 1472 subsection 2 (Method B).

The amended certificate of organization has also been filed with the Secretary of State.

Sincerely,

A handwritten signature in cursive script that reads "Paula Gravelle".

Paula Gravelle  
School Finance Coordinator  
School Finance & Operations

Enclosures



State of Maine  
DEPARTMENT OF EDUCATION

**Amended Certificate of Organization of  
Regional School Unit No. 72 d/b/a School Administrative Unit No. 72**

Pursuant to Title 20-A Section 1475 subsection 10, an Amended Certificate of Organization is hereby issued to the Regional School Unit No. 72 including the municipalities of Brownfield, Denmark, Fryeburg, Lovell, Stoneham, Stow and Sweden. Pursuant to Public Law 2007 Chapter 240 Part XXXX, Section 36, subsection 12 as amended by Public Law 2007 Chapter 668 Section 48, may continue to use the name School Administrative District No. 72.

Said Unit shall be managed by a Board of School Directors in accordance with the Title 20-A and as provided in the approved reapportionment plan. The method of apportionment of the Board of School Directors selected is in accordance with Title 20-A Section 1472 subsection 2 is (Method B).

Name of Municipality or Description of Section Represented	Number of School Directors	Votes Per School Director
<u>Brownfield</u>	<u>2</u>	<u>96</u>
<u>Denmark</u>	<u>2</u>	<u>69</u>
<u>Fryeburg</u>	<u>6</u>	<u>69</u>
<u>Lovell</u>	<u>2</u>	<u>69</u>
<u>Stoneham</u>	<u>1</u>	<u>28</u>
<u>Stow</u>	<u>1</u>	<u>48</u>
<u>Sweden</u>	<u>1</u>	<u>47</u>

The Regional School Unit and its Board of School Directors are subject to and have the powers, duties, benefits and authority conferred by the Maine Revised Statutes, Title 20-A, chapter 103-A and other general laws relating to public education and applicable to regional school units.

The member municipalities of Regional School Unit No. 72 are required to share costs and issue their warrants for the assessments authorized at the annual budget meeting for the required local contribution based on 20-A M.R.S.A. Chapter 606-B and for additional local share, if any, based on:

- State valuation.
- The number of resident pupils in each town.
- Alternate plan – 60% based on State valuation and 40% based on number of pupils.
- Specify \_\_\_\_\_

The Board of School Directors of Regional School Unit No. 72 elected pursuant to Title 20-A including the municipalities of Brownfield, Denmark, Fryeburg, Lovell, Stoneham, Stow and Sweden is authorized to conduct business effective on the 1st day of July, 2009 by order of the State Board of Education. The Certificate of Organization is delivered to the Board of School Directors, each participating municipality, and a copy of said Certificate, manually signed by the Chair of the State Board of Education, shall be filed and recorded in the office of the Secretary of State.

Dated this 25<sup>th</sup> day of July, 2014.

(Seal)



By:   
Commissioner, Department of Education

**RSU #72 proposed apportionment plan is in compliance with 20-A MRSA Section 1472.**

METHOD "B" WEIGHTED VOTING - that is in compliance

MUNICIPALITY	2012 Federal CENSUS	Percent of Population	Total Votes (995 to 1005)	Number of Directors	Votes Per Director	Percentage Deviation of Voting Power
Brownfield	1,596	19.2%	192	2	96	9.6%
Denmark	1,145	13.8%	138	2	69	6.9%
Fryeburg	3,416	41.1%	411	6	69	6.9%
Lovell	1,137	13.7%	137	2	69	6.9%
Stoneham	235	2.8%	28	1	28	2.8%
Stow	399	4.8%	48	1	48	4.8%
Sweden	393	4.7%	47	1	47	4.7%
<b>TOTALS</b>	<b>8,321</b>	<b>100.0%</b>	<b>1001</b>	<b>15</b>		

1001 / 15 =  $\frac{66.73}{1001}$  = 6.7% Average

PLUS 5.0% Per Section 1252

**11.7% = MAXIMUM VOTING POWER OF ANY ONE DIRECTOR**

This is in compliance **9.6%** does not exceed the maximum allowable voting power of **11.7%**.