

The Board of Directors met for a regular meeting on Wednesday, June 20, 2012, at the Molly Ockett Middle School in Fryeburg, Maine.

The following members were present:

Pat White, Chair  
Lisa Thompson  
Kathiann Shorey  
Jane Williams  
Linda Card  
Marie Struven  
Norma Snow  
Kevan Smethurst

John S.H. Carter  
Ed Spooner  
Michelle Mattei  
Steven Dupuis  
Dean Schasel  
Jim Stacy  
Laura Lucy  
Pat White

The following members were absent:

Helen Ramsdell  
Anne Trumbull  
Sara Neddenriep

Laurie Weston  
Robert Steller  
Kathleen Lyman

Also present:

Gary MacDonald, Superintendent; Principals, Mark Schrader, Rhonda Poliquin, Jay Robinson, and Emily Kirkpatrick; Special Education Director, Nancy Hall and incoming Special Education Director, Pat Menzel; Facilities and Transportation Director, Dave Powers; and Business Manager, Madeline Bassett.

Pat White, Chair, opened the meeting at 7:01 p.m., declared a quorum, and welcomed the visitor.

#### The 15 minute discussion

Carol Brooks asked for clarification on reductions being made to federally funded grants that schools have been receiving. Gary MacDonald explained that unless Congress reaches a deal on a long-term spending plan by January, school districts across the country will experience a major cut to their anticipated federal funds. Technically this is referred to as "sequestration." This has the potential of reducing our federal funds by up to 20% and would impact especially our Title 1 programming.

#### Approval of the minutes of May 9, 2012 and the May 24<sup>th</sup> annual budget meeting

Lisa Thompson moved, seconded by Marie Struven, to approve the minutes of the May 9, 2012 regular board meeting and the May 24, 2012 annual budget meeting.

The motion passed.

#### Communication

Gary:

- Gave an updated list of board members to the members present.
- Gave out the annual Accidental Death and Dismemberment insurance forms to the members present.
- Aaron Bennett, Bennett Transportation, would like to purchase the large bus that will no longer be used by this district. Aaron is offering to pay \$1,000 for the bus. Marie Struven moved, seconded by Jane Williams, to accept Aaron's offer of \$1,000 for the bus.

### Committee reports

Pat White appointed Lisa Thompson as Chair of the Nominating Committee who will meet and create a list of board members and what committees they will be nominated to serve on at the board meeting on August 1, 2012. The committee will also provide nominations for the Chair and Vice-Chair.

A form will be emailed to each board member to fill out indicating what committee they would like to be on. The form will be emailed to Lisa Thompson and the nominating committee will consider the information on the forms when putting the list together.

#### Finance – Marie Struven

The committee met on Monday, June 18<sup>th</sup>. A review of the received insurance bid information was discussed. The selection and vote of which company will be awarded the bid is Agenda item 7, New business.

#### Personnel – Lisa Thompson

The committee met and reviewed the nominations for the 1<sup>st</sup> and 2<sup>nd</sup> year probationary teachers. This will be voted on Agenda item 9, Personnel action.

The committee also reviewed the information on a teacher who has applied for the 8<sup>th</sup> grade Social Studies position. This will be voted on Agenda, item 9, b, Personnel action.

Lisa stated that there are two positions that remain vacant.

Gary informed the board members that beginning next year the teachers will have a three year status as probationary teachers versus two years before moving into a continuing contract.

#### Facilities – Jim Stacy

None

#### Transportation – Marie Struven

The committee met and discussed Aaron Bennett's request to purchase the school bus being retired for \$1,000.

Marie Struven moved, the motion was seconded, to approve Mr. Bennett's request for purchasing the bus for \$1,000.

The motion passed.

Special Education  
None

Curriculum  
None

Student Affairs  
None

Policy Review – Laura Lucy  
The policies that are on Agenda, 7, d and 8 were reviewed and will be voted on later.

#### Administrative reports

Gary reported:

- Last Thursday, June 14<sup>th</sup>, was the last day of school. By all accounts it has been a very good year and the last day was filled with many end of year activities.
- On May 30<sup>th</sup> 3 members of the Maine Department of Education visited the district to do a 5 year review of our NCLB programs. There were extensive preparations required to have materials and schedules ready for the review process. Rhonda Poliquin did an excellent job coordinating this effort. A full report has not been received, but the preliminary report contained the following commendations:
  1. School wide implementation plans, use of Title 1 resources and involvement of parents in the district's educational work.
  2. The three-year district instructional program evaluation process that CEPARE is undertaking.
  3. The grade level standards informational brochures that have been distributed to all parents
  4. A positive working relationship with Fryeburg Academy relative to the Title 2 program

Areas that the district needs to consider are:

1. Putting in writing the process for HQT (Highly Qualified Teacher) reports
  2. Update and further utilize teacher websites as part of the school's website
  3. Review the district policies on retention of NCLB financial records
- The Snow School Project is moving forward. An engineer (Bill Hoffman) has been hired to do a site analysis at the Molly Ockett site. The Ad Hoc School Board building committee has met several times and is meeting with Scott Brown, DOE Director of Facilities, on Tuesday, June 26. Advertisements for architects for phase 1 have been sent to newspapers and proposals are due on July 3.

## New business

- a) Authorization of year-end fund transfers as needed from surplus line accounts to deficit line accounts.  
Jim Stacy moved, seconded by Marie Struven, to authorize year end transfers as needed from the surplus line accounts to deficit line accounts.  
The motion passed.
- b) Signing of Town Assessments  
The Town Assessments voted on at the annual budget meeting on May 24, 2012, were signed by all board members present.
- c) Election of Nominating Committee for 2012-2013  
Lisa Thompson, Chair of the nominating committee, told the board members to email her if they would like to be on the committee.
- d) Policy Review: First reading
  - 1. Code IJNDB Student Computer and Internet Use and Internet Safety.  
Norma Snow moved, seconded by Jim Stacy to approve the policy Code IJNDB for First reading.  
The motion passed.
  - 2. Code GBN-R1 & R2 Family and Medical Leave Act  
It was moved and seconded to approve Code GBN-R1 & R2 for First reading.  
The motion passed.
  - 3. Code JKAA and JKAA-R Use of Physical Restraint and Seclusion  
Steve Dupuis moved, Lisa Thompson seconded, to approve Code JKAA and JKAA-R Use of Physical Restraint and Seclusion for First Reading.  
The motion passed.
  - 4. Code EBCA Comprehensive Emergency Management Plan  
Jim Stacy moved, Norma Snow seconded, to approve Code EBCA Comprehensive Emergency Management Plan for First Reading.  
The motion passed.
- e) Approval: Selection of Insurance Company for property and liability  
Jim Stacy moved, seconded by Jane Williams, to approve the recommendation and award the insurance bid to Kyes Insurance Agency.  
The motion passed.

## Unfinished business

Policy Review: Second reading and approval  
Code JICI Weapons in the Schools

Jim Stacy moved, Ed Spooner seconded, to approve for Second reading and approve Policy Code JICI Weapons in the Schools.  
The motion passed.

Personnel action

- a) Approval of first and second year probationary teacher recommendations  
Lisa Thompson moved, Marie Struven seconded, to approve the nominations for 2<sup>nd</sup> year probationary and 1<sup>st</sup> year continuing contract teachers for 2012-2013.  
The motion passed. (List of teachers attached to minutes)
- b) Approval of new teacher nominations for 2012-13  
Kathy Shorey moved, Norma Snow seconded, to approve and hire Dylan Ney as a Social Studies Teacher at the Molly Ockett Middle School.  
The motion passed.
- c) Superintendent authorization for summer hiring.  
Jim Stacy moved, Norma Snow seconded, to authorize the Superintendent of Schools to hire new teaching positions during the summer.  
The motion passed.

Ed Spooner moved, Jim Stacy seconded, to adjourn.  
The meeting adjourned at 8:15 p.m.

Respectfully submitted,



Madeline Bassett  
Recording Secretary