

The Board of Directors met on Wednesday, January 9, 2013, at 6:30 p.m. at the Molly Ockett Middle School in Fryeburg, Maine.

The following members were present:

Pat White, Chair	Kathleen Lyman
Ed Spooner	Steven Dupuis
Linda Card	Laurie Weston
Sharon LeBlanc	Jim Stacy
Kevan Smethurst	Norma R. Snow
Robert Steller	Marie Struven
John S. H. Carter	Laura Lucy
Michelle Mattei	Ann Trumbull
Elisabeth Thompson	
Kthiann Shorey	

The following members were absent:

Jane Williams	Sara Neddenriep
Dean Schasel	

Also present were:

Gary MacDonald, Superintendent; Principals, Rhonda Poliquin, Jay Robinson, and Emily Kirkpatrick; Special Education Director, Pat Menzel; Facilities and Transportation Director, David Powers; and Business Manager, Madeline Bassett.

Pat White called the meeting to order at 6:30 p.m., declared a quorum and welcomed the visitors.

Agenda item 7. A. Presentation: MSMA Process for Superintendent Search moved to the beginning of the meeting.

Connie Brown, Executive Director and Sandra MacArthur, Deputy Executive Director, were present at the meeting.

Sandra gave an overview of the superintendent search process and guidance on how to proceed with the search.

The district has signed a contract with MSMA for costs of \$100 to 1800 estimate per applicant and estimating a total of up to \$8,000.

Hard copies of guidance for procedures were given to each board member.

Lisa Thompson, Chair of the personnel committee, will form a committee made up of members of the board.

The full board will have the final vote after the committee's recommendation.

The full board agreed that it would like MSMA to be involved as much as it can be to help guide the board through the process.

The 15-minute discussion

Carol Brooks, Selectwoman, Brownfield and former board member expressed that she was saddened hearing the news that the Superintendent and Business Manager are leaving. Carol wished the board good luck in finding new people and expressed that the central office staff are very good people.

Approval of the minutes of the December 12, 2012 regular meeting

Norma Snow moved, Bob Steller seconded, to approve the minutes of December 12, 2012 meeting with the following corrections made:

Kathiann Shorey noted as absent move to present.

Change the year 2012 to 2013 regarding the dates of retirement for the Superintendent and Business Manager.

The motion passed.

Communications

Gary MacDonald received a letter of resignation at the end of the school year from Nancy Goldenhar. Nancy has worked at all the elementary schools since 1991 as a music/instrumental teacher. Nancy has given much more to the district than what her part time position required.

Ed Spooner moved, Bob Steller seconded to accept, with regret, Nancy Goldenhar's resignation. The motion passed

Pat White spoke to the members about the recent 2013 subsidy curtailment made by the Department of Education that is \$7.00 short of \$65,000.

Pat stated that it will be very difficult preparing a budget for next year, 2014.

Pat asked the board members to think about what programs could be reduced.

Gary told the board that there is a freeze on spending and at this time only essential requests will be approved.

Committee reports

Finance – Laurie Weston

The committee met on Tuesday and discussed the current year's budget and budget development for next year and also the curtailment of \$64,993, budget balances, and school security. The warrants were signed as well.

Personnel – Lisa Thompson

A meeting is being scheduled for the end of the month.

Facilities – Jim Stacy

None

Sp. Ed. - Laura Lucy

There was a meeting with Pat Menzel. There was discussion about next year's budget increases due to new students and kindergarten students that won't be determined until later this year.

Curriculum – Bob Steller

The committee met on January 9th. There was discussion on the technology plan for 2014, ongoing requests for foreign language. There will be a meeting on January 16th, at 6:30 p.m. School letters will be sent to parents inviting them to the meeting.

Policy – Laura Lucy

The committee met to review the policies that will be voted under New and Unfinished business.

Administrative reports

Gary gave a further update on the Fiscal Year 2014 budget outlook. He detailed several specific areas of concern that could impact directly our district budget development.

New business

- a. Presentation: MSMA Process for Superintendent Search (did earlier)
(moved to beginning of meeting)
- b. Update: school safety review
 - We have been working on enhancing security in our buildings.
 - The facilities committee will make immediate decisions needed.
 - All the school buildings have been examined and analyzed for security needs.
 - A list of options for the board members was reviewed. The first section of options is what needs to be put in place sooner than the second set of options. The facilities committee will determine the first set of options but will need feedback from the full board regarding the second set of options. Jim Stacy asked for a show of hands for the 1st section; the majority raised their hands. There was much less support for the 2nd section.
 - Security will be built in when the new building is built.
 - Jim LaPlante talked about the Parent Notification Service System that will be the major communication system for notifying parents and staff of school cancellations/crisis situations, etc.
- c. Policy: first reading
 1. Code JHB Truancy
 2. Code JK Student Discipline
 3. Code JKE Expulsion of Students
 4. Code JKE-R Expulsion GuidelinesEd Spooner moved, Steve Dupuis seconded, to approve the policies as listed for first reading. The motion passed

Unfinished business

- a. Policy: second reading:
1. Code GBEBStaff Conduct with Students
 2. Code JICK Bullying (and accompanying procedure and forms)
- It was moved and seconded to approve the policies as listed for second reading. The motion passed.

Personnel action

None

Meeting review / Agenda planning / Adjournment

Ed Spooner moved, Bob Steller seconded, to adjourn.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,



Madeline Bassett

Recording Secretary