

**MSAD #72 Personal Device Agreement**  
*Rev. 1.01*

**Parents and Students:**

*Use of the MSAD #72 network is a privilege, not a right. Devices brought into District that are being used by our students are educational tools and should only be used in that capacity. Improper care and handling will not be tolerated. Failure to comply with MSAD #72's guidelines will result in disciplinary action and/or loss of network privileges.*

In order for personal technology devices to be approved for access to our network, a student and his/her parent or guardian must sign this agreement.

1. Personal technology devices (hereinafter "device/s") including but not limited to laptops, tablets, mp3 players, cell phones, and game systems are only allowed to be brought on school premises with prior consent from a student's homeroom teacher.
2. The homeroom teacher will arrange for appropriate storage and charging of the device, it shall not reside in a desk, locker, or other area not easily accessible to the teacher.
3. Reasonable care will be taken to ensure the safety of the device, but neither the homeroom teacher nor MSAD #72 shall be held liable for damage to the device, whether by accident, theft, or another student's mishandling.
4. Devices must include appropriate carrying cases and/or protective covers to maximize the chances that accidents will not harm the device.
5. Replacement costs and/or repairs for damages that occur to the device, charger, and its carrying case are the sole responsibility of the undersigned parent/guardian. If the device is stolen, MSAD #72 and the parent must constructively coordinate reporting the theft to the local police authorities immediately.
6. The student must check out the device from his/her homeroom teacher each time the student wishes to utilize the device. If this teacher is unavailable, arrangements may be made for another team teacher to substitute in that teacher's place.
7. The student planning to utilize his/her device should inform his/her homeroom teacher in advance of this request in order to ensure the teacher's availability for monitoring its use. Please be aware that on occasion, if no advance notice is given, a homeroom teacher may not be available to give permission.
8. Teachers/Tech Staff have the right to and must be provided with all of the device's login credentials in order to facilitate in the supervision of the student's device usage at school.
9. Laptops must have adequate virus protection software installed on the device to protect the other users on our network. We can recommend suitable software upon request.
10. Students should have no expectation of privacy on their device. Web history, email history, and application usage history are in place for their protection and can be reviewed by MSAD #72 staff as needed depending on the logging capability of the device.
11. MSAD #72 filters all web traffic using the OpenDNS filtering service. While this service is very thorough and widely used by educational institutions across the country, it is not perfect. Determined attempts to circumvent our filtering may return inappropriate content, even with the filters in place. Any evidence of this behavior will be immediately brought to the parents' attention and permission to use the device may be revoked on school grounds if necessary.

**FILE CODE: IJNDB-E2**

**By signing below, the parent and student agree to the rules and responsibilities set forth in this document and MSAD #72's Computer Student Use, Safety and Rules Policy.**

Print Student Name \_\_\_\_\_ Signature \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ Homeroom Teacher \_\_\_\_\_

Device's manufacturer, make, and model: \_\_\_\_\_

Device's serial number if available: \_\_\_\_\_

Device's Administrative level user name: \_\_\_\_\_

Device's Administrative level password: \_\_\_\_\_

Device's Student user name if applicable: \_\_\_\_\_

Device's Student password if applicable: \_\_\_\_\_

Any other pertinent information that may apply or requests from the parent: \_\_\_\_\_

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Amended: 3/9/16